

MANSFIELD CHILDREN'S CENTER
APPLICATION FOR EMPLOYMENT

Office
Start date _____
Hourly Rate _____
Position _____
Interview date _____

PERSONAL

Name: _____

Address: _____

Telephone: _____

POSITION OF INTEREST

Position Applying For: _____

Reason For Application: _____

Application for (check one)

Full time _____

Any Restrictions _____

Part time _____

Indicate hours _____

Temporary _____

Indicate Last Day _____

Summer _____

Indicate Last Day _____

EDUCATION

Are you currently in school? _____

School _____

Hours _____

Course of Study _____

Are you planning to go to school in the next year? _____

Have you taken Child Development at the college level? _____

If no, would you commit to taking the course within the next year? _____

Educational Background	School	Course of Study	Years Completed	Diploma/Degree
High School				
Undergraduate				
Grad/Professional				
Other				

Describe any specialized training:

REFERENCES

Please provide us with employment as well as personal references.

Name	Telephone	Relationship

EMPLOYMENT

Are you currently employed? _____

May we contact your present employer? _____

Please describe your employment history beginning with the most recent job you've had.

1. Employer _____

City, State _____

Job Title _____

Dates Employed _____

Job Description _____

Supervisor _____

Reason for leaving _____

2. Employer _____

City, State _____

Job Title _____

Dates Employed _____

Job Description _____

Supervisor _____

Reason for leaving _____

3. Employer _____

City, State _____

Job Title _____

Dates Employed _____

Job Description _____

Supervisor _____

Reason for leaving _____

4. Employer _____

City, State _____

Job Title _____

Dates Employed _____

Job Description _____

Supervisor _____

Reason for leaving _____

I attest that to the best of my knowledge the above information provided by me is genuine and true.

Signature: _____

Date: _____